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SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

APRIL 2013 – JULY 2013

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as part 2), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing anne.gowing@surreycc.gov.uk, or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2012/2013

<i>Name</i>	<i>Portfolio</i>
Mr David Hodge	LEADER
Mr Peter Martin	DEPUTY LEADER
Mrs Mary Angell	CHILDREN AND FAMILIES
Mrs Helyn Clack	COMMUNITY SERVICES AND THE 2012 GAMES
Mr John Furey	TRANSPORT AND ENVIRONMENT
Mr Michael Gosling	ADULT SOCIAL CARE AND HEALTH
Mrs Kay Hammond	COMMUNITY SAFETY
Mrs Linda Kemeny	CHILDREN AND LEARNING
Ms Denise Le Gal	CHANGE AND EFFICIENCY
Mr Tony Samuels	ASSETS AND REGENERATION PROGRAMMES

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET MEMBER DECISIONS – APRIL 2013								
09/04/13	Langshott Infant School, Horley	To approve the business case for the project to expand the existing two form entry infant school to a two form entry primary school under the School Basic Need Programme. The project will increase the school from 180 to 420 places Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Julie Stockdale / Bill Christie 020 8541 8084 / 9509 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer		Report including Business Case	Moved from 23/04/13

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
09/04/13	Relocation of PHAB and Disability Challengers to NESCOL	To approve the provision of new facilities at NESCOL to enable the permanent relocation of PHAB and Disability Challengers from Linton's Lane, Epsom to the college premises Part 2 annex	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Keith Barker 020 8541 9744 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Disability Challengers, PHAB, local Members, Chief Executive and Borough Councillor Epsom and Ewell,	Report	new
09/04/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Local Members	Report	

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
09/04/13	Surrey Connects for Economic Development Activity	To approve funding for Surrey Connects for Economic Development Activity	Cabinet Member	David Hodge, Leader	Lee McQuade / Iain Reeve 020 8541 7604 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning	Surrey Connects	Report plus revised Schedule 1 and 2	Moved from 26/03/13

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/04/13	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with the Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/04/13	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member	John Furey, Cabinet Member for Transport and Environment	Kerry Cook 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning		Report	

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/04/13	Local Bus Network Contracts	To award contracts for local bus routes valued between £500K - £1m	Cabinet Member	John Furey, Cabinet Member for Transport and Environment	Dan Smith 020 8541 7768 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning		Report	Moved from 13/03/13

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/04/13	Heritage PVR Improvement Plan	To agree the Heritage PVR Improvement Plan	Cabinet Member	Helyn Clack, Cabinet Member for Community Services and the 2012 Games	Sally Wilson 020 8541 9803 Peter Milton, Head of Cultural Services Susie Kemp, Assistant Chief Executive	On-going throughout the life of the Plan	Improvement Plan and Income Table	new

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/04/13	Surrey Arts PVR Improvement Plan	To agree the Surrey Arts PVR Improvement Plan	Cabinet Member	Helyn Clack, Cabinet Member for Community Services and the 2012 Games	Barry Higham 020 8541 9763 Peter Milton, Head of Cultural Services Susie Kemp, Assistant Chief Executive	On-going throughout the life of the Plan	Improvement Plan	new

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/04/13	Surrey Adult and Community Learning PVR Improvement Plan	To agree the Surrey Adult and Community Learning PVR Improvement Plan	Cabinet Member	Helyn Clack, Cabinet Member for Community Services and the 2012 Games	Paul Hoffman 020 8541 9763 Peter Milton, Head of Cultural Services Susie Kemp, Assistant Chief Executive	On-going throughout the life of the Plan	Improvement Plan	new

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	Proposed Stopping Up of Wey Road and Round Oak Road, Weybridge	To consider whether an application for a stopping up order should be made for these roads	Cabinet Member	John Furey, Cabinet Member for Transport and Environment	Ian Taylor 020 8541 8921 Trevor Pugh, Strategic Director for Environment & Infrastructure Jason Russell, Assistant Director Highways	Local Member, Elmbridge Borough Council, local residents	Report and annexes	new

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CABINET–23 APRIL 2013								
23/04/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	Framework Agreement for the provision of SAP Managed Services and SAP Development Services	Following a joint OJEU tender process between Surrey County Council and East Sussex County Council, Procurement and IMT seek approval to proceed with the award of a SAP Framework Agreement and appointment of a number of suppliers onto the framework Part 2	Cabinet	Denise Le Gal, Cabinet Member for Change and Efficiency	Tony Sanderson 020 213 2557 Laura Langstaff, Acting Head of Procurement and Commissioning / Paul Brocklehurst, Head of Information Management and Technology		Report	new

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	Provision of a Sports Hall at St John the Baptist Catholic Secondary School, Woking	To approve the costs and early delivery of a new Sports Hall, under the Schools Basic Need Programme, for the school ahead of a proposed 2 form entry permanent expansion in 2018 Part 2 annexe	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes / Linda Kemeny, Cabinet Member for Children and Learning	Keith Brown /Julie Stockdale 020 8541 8651 / 8084 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	North West Surrey Headteachers	Report	new

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	St Martin's CofE Infant and Junior Schools, Epsom	To approve the business case for the project at both schools to expand by one form of entry under the school basic need programme. Part 2 annexe	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes / Linda Kemeny, Cabinet Member for Children and Learning	Bill Christie 020 8541 9509 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer		Report	new

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	New Primary School, Merstham	To approve the business case for the new primary school in Merstham , to provide additional pupil places under the schools basic need programme: Part 2 annexe	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Keith Brown /Julie Stockdale 020 8541 8651 / 8084 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer		Report	Moved from 26/03/13

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	Horley North East – new school	To approve the business case for the project to provide a new one form entry Diocesan primary school to provide an additional 201 new places, under the School Basic Need programme Part 2	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Julie Stockdale / Bill Christie 020 8541 8084 / 9509 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer		Report including Business Case	Moved from 12/03/13

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/04/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Local Members	Report	

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET–28 MAY 2013								
28/05/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
28/05/13	2012/13 – Quarter 4 Business report	To review the council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed	Cabinet	Peter Martin, Deputy Leader / Denise Le Gal, Cabinet Member for Change and Efficiency	Tim Yarnell 020 8541 7047 Susie Kemp, Assistant Chief Executive Liz Lawrence, Head of Policy and Performance		Report, Strategic Risk Register and key financial information	Moved from 23/04/13
28/05/13	Schools Cleaning Contracts	To seek approval to appoint a number of suppliers to the Schools Cleaning Contracts, to ensure continuity of school cleaning services to a maximum of 133 schools Part 2	Cabinet	Denise Le Gal, Cabinet Member for Change and Efficiency / Linda Kemeny, Cabinet Member for Children and Learning	Zoran Kahvo 020 8541 9785 Julie Fisher, Strategic Director for Change & Efficiency Laura Langstaff, Acting Head of Procurement and Commissioning		Report	

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28/05/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Local Members	Report	

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET MEMBER DECISIONS – JUNE 2013								
04/06/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Local Members	Report	

SURREY COUNTY COUNCIL

FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
05/06/13	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with the Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
05/06/13	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member	John Furey, Cabinet Member for Transport and Environment	Kerry Cook 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning		Report	

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FORWARD PLAN OF KEY DECISIONS APRIL – JULY 2013

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
05/06/13	Guildford Park and Ride Bus Services	To approve the award of contracts for the operation of the Guildford Park and Ride bus services	Cabinet Member	Denise Le Gal, Cabinet Member for Change and Efficiency / John Furey, Cabinet Member for Transport and Environment	Peter Simmonds 020 8541 9936 Julie Fisher, Strategic Director Change and Efficiency Laura Langstaff, Acting Head of Procurement and Commissioning	Guildford Borough Council	Report	Moved from 10/04/13

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET–25 JUNE 2013								
25/06/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
25/06/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Local Members	Report	

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CABINET MEMBER DECISIONS – JULY 2013								
09/07/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency John Stebbings, Chief Property Officer	Local Members	Report	

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with the Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

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10/07/13	Approval of Schools' Deficits 2013/14	Schools seeking approval for a deficit in excess of 5% of their budget must gain approval from the Cabinet Member. These requests, along with summary details of total schools balances are set out in this report	Cabinet Member	Linda Kemeny, Cabinet Member for Children and Learning	Lynn McGrady 020 8541 9212 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director for Schools and Learning	Babcock 4S	Report	new

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CABINET–23 JULY 2013								
23/07/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Change & Efficiency Sheila Little, Chief Finance Officer and Deputy Director for Change and Efficiency		Report	

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